

JOB TITLE: Therapist

REPORTS TO: Program Manager, Counseling Services

QUALIFICATIONS

- LCSW, LMFT or LPC; Associate Licensed will be considered as well as those who have successfully passed the NCE
- Broad-based experience in a variety of psychotherapeutic modalities
- Experience with facilitating group work and dealing with trauma therapy preferred
- Demonstrated clinical skills, administrative, management, and supervisory skills
- Ability to represent the Counseling Center in a public relations capacity

FUNCTION AND PURPOSE OF POSITION

The therapist provides professional psychotherapy, family life education and other related services to individuals, couples, and families in need of counseling and other interventions utilizing a variety of treatment modalities within the context of private and/or group settings. The therapist interfaces with other community, agency, and professional resources, and may be asked to serve on agency and/or community committees as well as providing program services at various sites to meet community needs.

RESPONSIBILITIES

The following list of responsibilities is not meant to be all-inclusive and may be adjusted to meet program needs.

Direct Service to Clients

- Respond as needed to phone inquiries related to service crisis or information and referral on a daily basis.
- Conduct intake interviews with new clients as needed.
- Conduct ongoing treatment of individuals, couples, and families as scheduled.
- Facilitates educational and psycho-educational groups
- Facilitate or co-facilitate treatment or support groups as scheduled.
- Practice the implementation of agency policy regarding fee-setting, collection, and billing.

Community Relations:

- Advocate for Union Mission and its clients in community meetings
- Develops a positive working relationship with other agencies in a way that enhances confidence in the Counseling Center services.
- Attends task force committees related to program services as requested and/or approved by supervisor.
- Is available for various speaking engagements to local groups regarding program services and activities.

Individual Supervision

- Attend at least bi-weekly supervisory conferences.
- Be prepared for supervision conferences with appropriate responses to prior assignments, questions, and issues related to program services, policies, or team issues.

Recordkeeping/Documentation

- Record intakes, service summaries, discharge summaries, and other service activities as required by program policy.
- Adhere to established standards for documentation set by external review organizations (CARF, APS, Medicaid, etc.) and internal standards.

Training

- Attend in-service training as assigned.
- Attend relevant workshops and conferences, given staff and fiscal constraints
- Work with supervisor in training of student interns.

Team Meetings

- Attend weekly team meetings.
- Participate in team meetings through information-sharing, agenda-setting, and problem-solving related to agenda issues.

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Union Mission, Inc. is a Drug-Free workplace.

TO APPLY FOR THIS POSITION: Send your resume to humanresources@unionmission.org